

Self-Study Project Management

We can help you a lot or a little - Your choice

1 Year Before Self-Study is Due



Tackle the most difficult criteria first - not in consecutive order. This stage is time consuming, but will provide insight needed for the rest of the self-study. Critically review the methods of evaluation currently in use.

C11 - Analyze changes in competence, performance and patient outcomes.

C12 - Gather data and conduct a program-based analysis of the degree to which the Mission Statement was met

C1 - Review and revise the expected results section of your CME Mission Statement

C13 - Identify, plan and implement changes in the overall program.

4 -5 Months Before Self-Study is Due



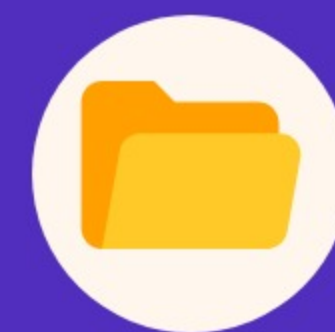
Review and revise your disclosure of financial relationships form, policy on honoraria, and methods of resolving conflict of interest.

C7 - Activities must be developed independent of commercial interests.

C8 - Provider must manage commercial support.

C9 - Provider must maintain a separation of promotion from education.

C10 - Provider promotes improvements in healthcare, not commercial interests.



6 Months Before Self-Study is Due

Conduct a critical review of at least 20% of your activity files. Files must document your ability to meet the accreditation criteria.

C2 - Incorporate educational need (KCP) that underlies the professional practice gap into the education activity.

C3 - Design your activities to change competence, performance, and patient outcomes.

C5 - Format activities appropriate for the setting, objectives, and desired result.

C6 - Develop activities in the context of desirable physician attributes.



1 - 3 Months Before Self-Study is Due

You are in the home stretch

Select examples of best practices in the planning process to use as examples in writing your self-study.

Write, edit, write again.

Submit to your accreditor